



AJC's Is Your ERP On Track? Quick Assessment Tool

1. Do you have a documented ERP Implementation Charter with Roles and Responsibilities documented for the Implementation Core Team (both the company and vendor)?
2. Is there a published Milestone Schedule to which both you and the vendor have agreed?
3. Is the project currently on track to the Milestone Schedule?
4. Has the Milestone Schedule changed no more than 2 times so far?
5. Do you have a forecasted number of consulting hours for the vendor's team to help with implementation, training, and hypercare as pertaining to the Milestone Schedule?
6. Does the vendor report their actual and revised forecasted hours to you regularly?
7. Have the vendor's forecasted hours to Go Live/Hypercare remained consistent?
8. Is there a plan for Data Migration?
9. Is there a plan for User Testing?
10. Is there a plan for End User Training?

How many "Yes" answers do you have? _____

Assessment Results:

- 8-10: Congratulations! You are on track!
- 5-7: Time to realign the Core Team; you are at risk of going off track.
- 0-4: You are off track. Time to make a change.

[Contact us](#) today to schedule a complimentary 1-hour consultation to discuss your results and how you can get back on track!

